



**Licensing Sub-Committee**  
**Wednesday 17<sup>th</sup> February 2021**  
**10.30am**

<b>Title</b>	<b>TFC Burnt Oak Broadway, 104 Burnt Oak Broadway, Edgware, HA8 0BE</b>
<b>Report of</b>	Trading Standards & Licensing Manager
<b>Wards</b>	Burnt Oak
<b>Status</b>	Public
<b>Urgent</b>	N/A
<b>Key</b>	No
<b>Enclosures</b>	<i>Report of the Licensing Officer</i> <i>Annex 1 – Application Form</i> <i>Annex 2 – Conditions agreed with Police</i> <i>Annex 3 – Representations</i> <i>Annex 4 – Licensing Policy section on Burnt Oak Cumulative Impact Zone</i> <i>Annex 5 – Matters for Decision</i>
<b>Officer Contact Details</b>	Elisabeth Hammond 020 8359 5639 Elisabeth.hammond@barnet.gov.uk

**Summary**

This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003

**Officers Recommendations**

**1. This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003 for TFC Burnt Oak Broadway, 104 Burnt Oak Broadway, Edgware, HA8 0BE**

**1. WHY THIS REPORT IS NEEDED**

- 1.1 The licensing authority having received valid representations against the application for a premises licence is expected to hold a hearing to consider those representations. The application can be determined by the licensing authority without a hearing in certain circumstances.

**2. REASONS FOR RECOMMENDATIONS**

- 2.1 Where a representation is submitted under Section 18 (3) of the Licencing Act 2003 the authority must hold a hearing to consider such representations, unless the representation is withdrawn, the applicant or any party or responsible authority who has made a valid representation agrees or where the authority considers that the representations are frivolous or vexatious.

**3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 The Licensing Sub-Committee is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.

Having considered those relevant matters, the Licensing Sub-Committee is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are—

- (a) To grant the licence subject to—

(i) conditions that are consistent with the operating schedule accompanying the application modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 of the Licensing Act 2003 be included in the licence;

- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application

For the purposes of 3.1(a) (i) above, the conditions of the licence are modified if any of them are altered or omitted or any new conditions added.

#### **4. POST DECISION IMPLEMENTATION**

4.1 The decision will have immediate effect

#### **5. IMPLICATIONS OF DECISION**

##### **5.1 Corporate Priorities and Performance**

5.1.1 Members are referred to the Council's Licensing Policy for consideration

5.1.2 Timely legal and fair decisions support objectives are contained within the Corporate Plan. In particular in relation to a "successful London borough" by ensuring that only legal, well-regulated licensable activities occur within the borough.

##### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 N/A

##### **5.3 Legal and Constitutional References**

5.3.1 The Licensing Act 2003 sets out how applications for premises licences should be dealt with where valid representations have been submitted.

5.3.2 Under the Council's Constitution, Article 7, the licensing sub-committee has responsibility delegated to it (from the Licensing Committee) for licensing hearings concerning all licensing matters.

##### **5.4 Risk Management**

5.4.1 N/A

##### **5.5 Equalities and Diversity**

5.5.1 Licence applications are dealt with according to the provisions of the Licensing Act 2003 and associated Regulations which allow both applications and representations to applications to be made by all sectors.

##### **5.6 Consultation and Engagement**

5.6.1 The statutory consultation process has been followed in accordance with the Licensing Act 2003.

## 6. BACKGROUND PAPERS

6.1 The application and report of the Licensing Officer and appendices are attached to this report.

# Officers Report

## LICENSING ACT 2003

### OFFICERS REPORT

**TFC Burnt Oak Broadway, 104 Burnt Oak Broadway, Edgware, HA8 0BE**

#### 1. The Applicants

The application was submitted by Ercan Ucur on behalf of TFC Burnt Oak Limited.

#### 2. Application

The premises comprises a ground floor retail unit on a main road. The premises is a supermarket which supplies World foods and groceries.

The application before the subcommittee was submitted on 23<sup>rd</sup> December 2020 under Section 17 of the Licensing Act 2003 for an application for a New Premises Licence.

#### Supply of alcohol (off the premises)

Monday	07:00hrs – 22:00hrs
Tuesday	07:00hrs – 22:00hrs
Wednesday	07:00hrs – 22:00hrs
Thursday	07:00hrs – 22:00hrs
Friday	07:00hrs – 22:00hrs
Saturday	07:00hrs – 22:00hrs
Sunday	10:00hrs – 17:00hrs

#### Hours the premises are open to the public

Monday	07:00hrs – 22:00hrs
Tuesday	07:00hrs – 22:00hrs
Wednesday	07:00hrs – 22:00hrs
Thursday	07:00hrs – 22:00hrs
Friday	07:00hrs – 22:00hrs
Saturday	07:00hrs – 22:00hrs
Sunday	10:00hrs – 17:00hrs

Within their application, the applicant states:-

*“Sale of alcohol is secondary to main function as food store. No sale and consumption of alcohol on the premises.”*

A full copy of the application form and the plan can be seen attached to this report in **Annex 1**.

#### 3. Conditions agreed with Police

During the consultation period, the agent for the applicant was in communication with the Police and they came to an agreement in terms of conditions, which will be connected to the licence should the committee be minded to grant the licence today. The conditions are shown below:-

- A CCTV system comprising of a multi camera system will be installed at the premises capable of the following;
  - a) The head unit (recorder) for storing the images will store such data on a hard drive or a similar quality medium (locally or accessible from a central location)

- b) *If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area, preferably out of the sight and reach of the public.*
  - c) *A CD/DVD burner, USB type device or media storage database (i.e. Cloud) will also form part of the system to facilitate making copies of the footage*
  - d) *The quality of the images must be of a sufficiently high standard to allow identification of the subject matter*
  - e) *Cameras will cover key areas identified by the operator and Police. These will include clear headshots of persons entering the premises, any till areas and areas where alcohol are displayed for sale, with particular focus on wines and spirits.*
  - f) *Images must be retained for a minimum period of 31 days before overwriting*
  - g) *The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Barnet*
  - h) *CCTV footage must be provided in an immediately viewable format and must include any software, etc. which is required to view the footage. Any discs, portable drives or other storage media onto which the footage is transferred must be provided by the premises.*
  - i) *A member of staff who is trained to operate the CCTV system and supply the footage must be present at the premises at all times when licensable activities are taking place. This system will be fully maintained at all times to ensure correct operation*
- *A refusals / incidents register shall be maintained at the premises recording*
    - a) *All known incidents of crime and disorder occurring at the premises with dates and times*
    - b) *Details of occasions when the emergency services are called to the premises*
    - c) *All refusals of alcohol sales and ejections from the premises.**This register will be available for inspection by a police officer or other authorised officer on request. It can be logged on paper or on a till system prompt.*
  - *The premises shall operate a challenge 25 policy. Anyone attempting to purchase alcohol who appears under the age of 25 years shall be required to produce valid photo ID (such as a photo card driving licence, passport or PASS accredited age verification card) to prove they are 18 years or older. Failure to produce acceptable ID shall result in a refusal of the sale. This refusal shall be documented in the refusals / incident log.*
  - *All alcohol stored/sold at the premises must be sourced from a wholesaler registered with HMRC and has an AWRS Unique Reference Number.*
  - *All staff involved in licensable activity shall receive training relating to age verification, the licensing objectives and laws relating to the sale of alcohol. This training shall be given at the start of employment (prior to carrying out any licensable activity) and be refreshed at least every 6 months. The training shall be documented and be made available for inspection at the request of police or other responsible authority.*
    - *The premises licence holder shall not sell super strength beer, lager or cider with an alcohol content of 6.5% ABV (alcohol by volume) or greater. This restriction shall not apply in respect of the specialist branded, premium priced, products - for example craft ales, local or micro-brewery specialist products, boxed gifts or national celebratory/commemorative beer, lager or cider with an alcohol content of 6.5% ABV or greater.*
    - *There will be no sales of miniature spirits of 5cl or less*
    - *Any spirits or wines on display for sale will be located within eyesight of a counter which will be staffed at all times the premises is open to the public. All spirits bottles of 70cl or more will be security tagged.*

The Police agreement can be seen attached to this report in **Annex 2**.

#### **4. Representations**

The Licensing Team received 1 valid representation from a local Ward Councillor. The Councillor's representation relates to the four licensing objectives in terms of the Cumulative Impact Zone which is in place in Burnt Oak.

We also received a representation from the Licensing authority (acting as a responsible authority) in relation to crime and disorder, based on the Cumulative Impact Zone.

The full representations can be found in **Annex 3**.

No representations were received from the other responsible authorities or members of the public.

## 5. Cumulative Impact Zone (CIZ)

The premises is located within a Cumulative Impact Zone that was introduced by the Council in January 2020.

Section 4(1) of the licensing act states "A licensing authority must carry out its functions under this Act ("licensing functions") with a view to promoting the licensing objectives". The cumulative impact zone was introduced because the council was of the view that the proliferation of licensed premises within the Burnt Oak area was causing the licensing objectives to be undermined.

The areas of concern identified by the Council when considering the introduction of the Cumulative Impact Zone were ASB and littering caused by street drinkers and the misuse of drugs (including alcohol) within the Burnt Oak area. Introducing a Cumulative Impact Policy was felt to be the most effective way of preventing alcohol related harm.

Where a representation is received and the premises are located in a CIZ, a rebuttal presumption is created that the licence ought not to be granted; It is for the applicant to rebut the presumption by showing how his premises will not contribute to the cumulative impact.

A copy of Barnet Council's Licensing Policy section relating to the Cumulative Impact Zone in Burnt Oak is shown attached to this report in **Annex 4**.

## 6. Policy and Guidance

### London Borough of Barnet Licensing Policy

5.1 When exercising its licensing functions, the Licensing Authority will not be influenced by the question of need. The question of whether or not there is a need for any particular premises is a commercial matter which is not relevant to the Licensing Authority's considerations. The issue of need may be a matter for planning consideration or for the market to decide and does not form part of this licensing policy statement.

### Guidance issued under section 182 of the Licensing Act 2003

In relation to the Amended guidance issued under section 182 of the Licensing Act section 9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives.
- the representations (including supporting information) presented by all the parties.
- the Guidance of the licensing Act 2003.
- its own statement of licensing policy.

## 7. Attaching conditions

The operating schedule, which is part of the application, includes certain additional steps that the applicant will take to protect the licensing objectives. These will become enforceable conditions, should the licence be granted. Additional conditions may be attached to the licence if the committee thinks it appropriate.

The Committee must have regard to all of the representations made and the evidence it hears, and is asked to note that it may not attach conditions or reject the whole or part of the application merely



because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

In relation to conditions, the statutory guidance at chapter 10.8 states that "The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations.

Full Copies of the Councils Statement of Licensing Policy, the Statutory Guidance to the Act and the Council's Guide to Good Practice at Licensed Premises will be available at the Licensing Sub Committee hearing or in advance if required.

Elisabeth Hammond  
Licensing Officer

- Annex 1 – Application Form
- Annex 2 – Conditions agreed with Police
- Annex 3 – Representations
- Annex 4 – Licensing Policy section on Burnt Oak Cumulative Impact Zone
- Annex 5 – Matters for Decision

# Application Form

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

TFC BURNT OAK LIMITED

**Details**

Registered number (where applicable)

07153395

Description of applicant (for example partnership, company, unincorporated association etc)

***Continued from previous page...***

Private limited Company

**Address**

Building number or name

Unit 1-8 Centenary Industrial Estate

Street

Jeffreys Road

District

Enfield

City or town

LONDON

County or administrative area

Middlesex

Postcode

EN3 7UF

Country

United Kingdom

**Contact Details**

E-mail

info@ucarproperties.com

Telephone number

02088055978

Other telephone number

02036962221

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End



**Continued from previous page...**

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="17:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Opening hours have been dictated by planning consent H/01765/14 - condition 13. Sunday Hours and Bank Holiday hours are identical.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Opening hours have been dictated by planning consent H/01765/14 - condition 13. Sunday Hours and Bank Holiday hours are identical.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

**Enter the contact's address**

Building number or name	TFC Holdings
Street	Unit 1-8 Centenary Road
District	Jeffreys Road Industrial Estate
City or town	Enfield
County or administrative area	Enfield
Postcode	EN3 7UD
Country	United Kingdom
Personal Licence number (if known)	LN/200500405
Issuing licensing authority (if known)	ENFIELD

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Opening hours have been dictated by planning consent H/01765/14 - condition 13. Sunday Hours and Bank Holiday hours are identical.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Opening hours have been dictated by planning consent H/01765/14 - condition 13. Sunday Hours and Bank Holiday hours are identical.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

**Continued from previous page...**

List here steps you will take to promote all four licensing objectives together.

Supervision and management of alcohol sales will be in line with the guidance provided by Barnet Council: STATEMENT OF LICENSING POLICY; LONDON BOROUGH OF BARNET; January 2020

The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to social behaviour, public safety, the prevention of crime and disorder, the prevention of public nuisance and the monitoring of underage persons. Records will be kept of health and safety training and comprehensive CCTV monitoring will be employed.

**b) The prevention of crime and disorder**

Measures will be provided in line with the STATEMENT OF LICENSING POLICY; LONDON BOROUGH OF BARNET; January 2020.

- Training in the effective and responsible management and supervision of the premises, appropriate storage of alcohol, discouraging loitering/consuming alcohol outside the premises, ensuring opening hours are adhered to.
- Appropriate instruction, training and supervision of those employed or engaged to prevent incidents of crime and disorder.
- Staff training, appropriate levels of external lighting and surveillance and the use of CCTV to prevent loitering, crime and disorder and anti-social behaviour & to prevent the consumption of alcohol on the premises
- Refusal to sell to those who are or appear to be drunk or under age.
- Stock will be displayed in the view of staff and covered by CCTV.
- The management of the premises will avoid irresponsible drinks promotions.

**c) Public safety**

Measures will be provided in line with the STATEMENT OF LICENSING POLICY; LONDON BOROUGH OF BARNET; January 2020.

- Training in the effective and responsible management and supervision of the premises, appropriate storage of alcohol, discouraging loitering/consuming alcohol outside the premises, ensuring opening hours are adhered to.
  - Appropriate instruction, training and supervision of those employed or engaged to prevent incidents of crime and disorder.
  - Staff training, external lighting and the use of CCTV to prevent anti-social behaviour, crime and disorder.
  - Refusal to sell to those who are or appear to be drunk or under age.
  - Appropriate instruction, training and supervision of those employed or engaged to secure the safety of everyone attending the premises
  - Provision of effective CCTV in and around premises
- Regular training and effective Health and Safety measures employed and reviewed.

**d) The prevention of public nuisance**

Measures will be provided in line with the STATEMENT OF LICENSING POLICY; LONDON BOROUGH OF BARNET; January 2020.

- Training in the effective and responsible management and supervision of the premises, appropriate storage of alcohol, discouraging loitering/consuming alcohol outside the premises, ensuring opening hours are adhered to.
- adhering to the prescribed opening and closing times.
- Monitoring and discouragement of drinking alcohol on the premises.
- Appropriate training and use of CCTV and staff surveillance to prevent antisocial behaviour

**e) The protection of children from harm**

*Continued from previous page...*

Measures will be provided in line with the STATEMENT OF LICENSING POLICY; LONDON BOROUGH OF BARNET; January 2020.

- Training in the effective and responsible management and supervision of the premises, appropriate storage of alcohol, discouraging loitering/consuming alcohol outside the premises, ensuring opening hours are adhered to.
- Provision of a sufficient level of adult supervision
- Appropriate instruction and training for staff in the prevention of underage sales, including acceptance of accredited 'proof of age' identification, such as a photo card driving licence, a passport, a citizens card, a validate card or a scheme which carries the PASS hologram logo
- Keeping a 'refusal' book

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### **Section 20 of 21**

#### **NOTES ON REGULATED ENTERTAINMENT**



**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

**Continued from previous page...**

Capacity 80000-89999 £56,000.00  
Capacity 90000 and over £64,000.00

\* Fee amount (£)

100.00

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Ercan Ucur

\* Capacity

CEO - TFC Burnt Oak

\* Date

23 / 12 / 2020  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/barnet/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

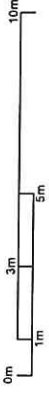
**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="TFC Burnt Oak Broadway"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



In the process of developing the approved planning design into a building that complies with current Building Regulations, Codes of Practice, Fitness for Purpose & is constructable under site conditions - certain minor alterations have been required to the drawing set.

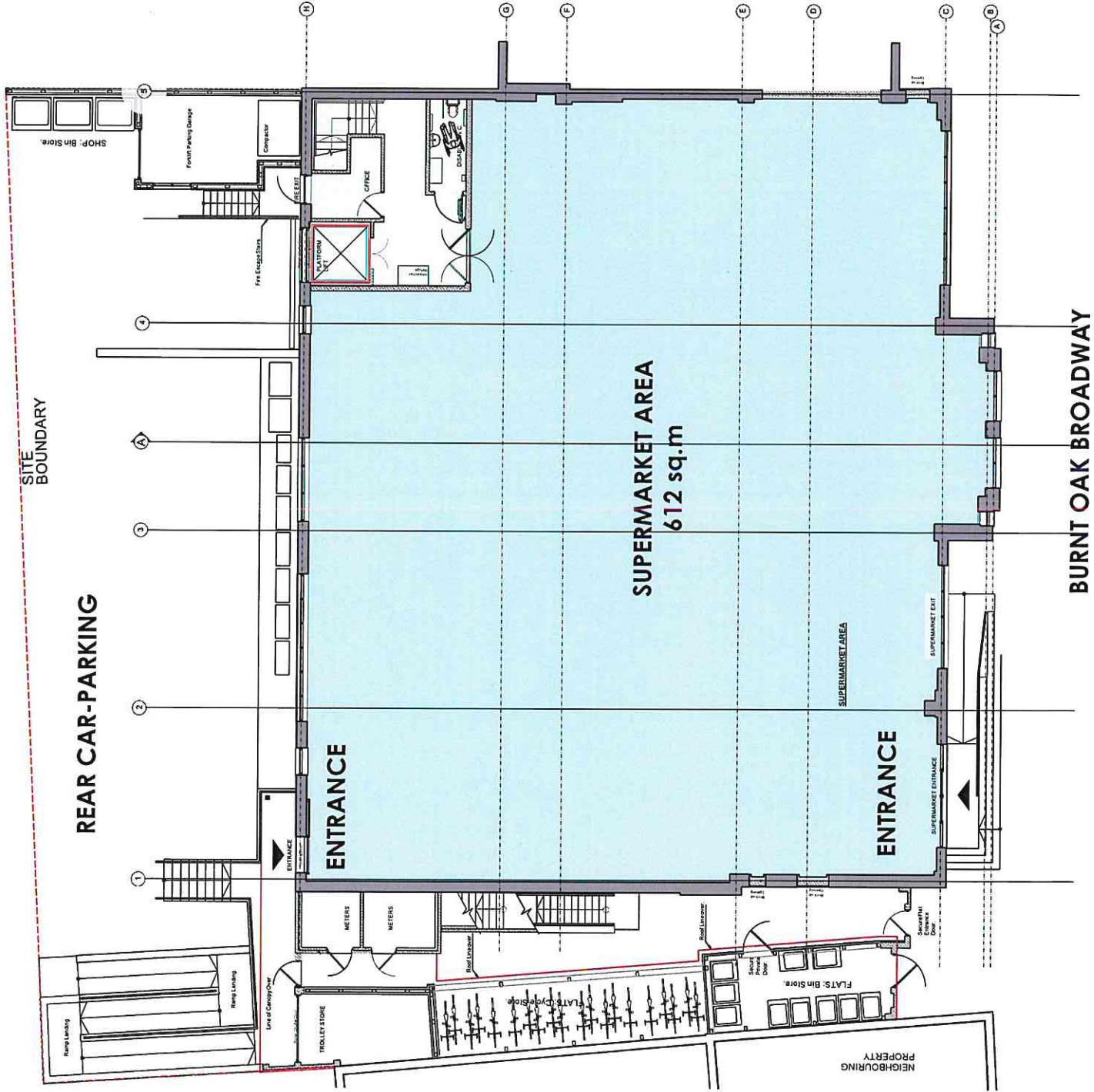
Client: UCAR PROPERTIES  
 Project Title: BURNT OAK  
 104 Burnt Oak Broadway  
 Drawing Title: GROUND FLOOR PLAN  
 Project No. BUR  
 Drawing No. BUR-RES-3  
 Revision No. C.  
 Scale 1:100 @ A2  
 BY: ROY  
 Checked By: TLL  
 Date: 18/11/2020

FOR PLANNING



UCAR Properties  
 Unit 1-8, Centenary  
 Estate Jeffreys Rd  
 Enfield  
 EN3 7UD

info@ucarproperties.com  
 +44 (0) 203 696-2221



# Agreement with Police

**From:** Vicky.Johnson@met.police.uk <Vicky.Johnson@met.police.uk>  
**Sent:** 19 January 2021 10:51  
**To:** Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>  
**Subject:** New Premises Licence - TFC Burnt Oak Broadway 104 Burnt Oak Broadway HA8 OBE

Elisabeth,

Please find below agreement to conditions for 104 Burnt Oak Broadway.

There will be no police objections with these conditions placed on the licence.

Regards

*Vicky Wilcock*

PC1349NW Wilcock

Licensing North West Area | Barnet SPOC  
Based at Harrow Police Station  
and High Barnet Police Station  
Work Mobile **07776 674786**

**REDUCE PAPER WASTE**

Please send applications via email to:

[NWMailbox.LicensingBarnet@met.police.uk](mailto:NWMailbox.LicensingBarnet@met.police.uk)

**From:** Toby Lewin-Lloyd xxxxxxxxxxxxxxxxxxxxxxxx  
**Sent:** 19 January 2021 10:18  
**To:** Wilcock Vicky T - NW-CU <[Vicky.Johnson@met.police.uk](mailto:Vicky.Johnson@met.police.uk)>  
**Cc:** Eda Ucur xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  
**Subject:** RE: New Premises Licence - TFC Burnt Oak Broadway 104 Burnt Oak Broadway HA8 OBE

Hi Vicky.

Unable to call this morning apologies (root canal!)

I can confirm that the client has accepted the proposed wording on the licencing conditions as set out below.

Many thanks for your time on this

With best wishes

**Toby Lewin-Lloyd**

BSc(Hons) DipArch RIBA  
Senior Design Architect



**Tel:** xxxxxxxxxxxxxxxx  
**DDI:** xxxxxxxxxxxxxxxx  
**Email:** [xxxxxxxxxxxxxxxxxxxxxxxxxxxxx](mailto:xxxxxxxxxxxxxxxxxxxxxxxxxxxxx)  
**Web:** [www.ucarproperties.com](http://www.ucarproperties.com)  
**Address:** Unit 1-8 Centenary Estate  
Jeffreys Road, Enfield  
London, EN3 7UD

From: [Vicky.Johnson@met.police.uk](mailto:Vicky.Johnson@met.police.uk) <[Vicky.Johnson@met.police.uk](mailto:Vicky.Johnson@met.police.uk)>

Sent: 18 January 2021 14:10

To: Toby Lewin-Lloyd xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Subject: New Premises Licence - TFC Burnt Oak Broadway 104 Burnt Oak Broadway HA8 0BE

- A CCTV system comprising of a multi camera system will be installed at the premises capable of the following;
  - a) The head unit (recorder) for storing the images will store such data on a hard drive or a similar quality medium (locally or accessible from a central location)
  - b) If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area, preferably out of the sight and reach of the public.
  - c) A CD/DVD burner, USB type device or media storage database (i.e. Cloud) will also form part of the system to facilitate making copies of the footage
  - d) The quality of the images must be of a sufficiently high standard to allow identification of the subject matter
  - e) Cameras will cover key areas identified by the operator and Police. These will include clear headshots of persons entering the premises, any till areas and areas where alcohol are displayed for sale, with particular focus on wines and spirits.
  - f) Images must be retained for a minimum period of 31 days before overwriting
  - g) The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Barnet
  - h) CCTV footage must be provided in an immediately viewable format and must include any software, etc. which is required to view the footage. Any discs, portable drives or other storage media onto which the footage is transferred must be provided by the premises.
  - i) A member of staff who is trained to operate the CCTV system and supply the footage must be present at the premises at all times when licensable activities are taking place. This system will be fully maintained at all times to ensure correct operation
  
- A refusals / incidents register shall be maintained at the premises recording
  - a) All known incidents of crime and disorder occurring at the premises with dates and times
  - b) Details of occasions when the emergency services are called to the premises
  - c) All refusals of alcohol sales and ejections from the premises.This register will be available for inspection by a police officer or other authorised officer on request. It can be logged on paper or on a till system prompt.
  
- The premises shall operate a challenge 25 policy. Anyone attempting to purchase alcohol who appears under the age of 25 years shall be required to produce valid photo ID (such as a photo card driving licence, passport or PASS accredited age verification card) to prove they are 18 years or older. Failure to produce acceptable ID shall result in a refusal of the sale. This refusal shall be documented in the refusals / incident log.
  
- All alcohol stored/sold at the premises must be sourced from a wholesaler registered with HMRC and has an AWRS Unique Reference Number
  
- All staff involved in licensable activity shall receive training relating to age verification, the licensing objectives and laws relating to the sale of alcohol. This training shall be given at the start of employment (prior to carrying out any licensable activity) and be refreshed at least every 6 months. The training shall be documented and be made available for inspection at the request of police or other responsible authority.
  
- The premises licence holder shall not sell super strength beer, lager or cider with an alcohol content of 6.5% ABV (alcohol by volume) or greater. This restriction shall not apply in



respect of the specialist branded, premium priced, products - for example craft ales, local or micro-brewery specialist products, boxed gifts or national celebratory/commemorative beer, lager or cider with an alcohol content of 6.5% ABV or greater.

- There will be no sales of miniature spirits of 5cl or less
- Any spirits or wines on display for sale will be located within eyesight of a counter which will be staffed at all times the premises is open to the public. All spirits bottles of 70cl or more will be security tagged.

Toby,

The pictures you sent look impressive.  
Please see the above conditions as discussed.

Please explain to your client that I have included the location of the wines/spirits as per our discussion, rather than requiring them to be behind a counter. I have had to ensure that miniature spirits are **not** sold here as they just end up being used as crack pipes in this area and are highly likely to just be stolen due to their small size. I have also amended the ABV condition to the one most supermarkets elect as discussed.

Hopefully your client will be happy with this compromise.

Regards

*Vicky Wilcock*

PC1349NW Wilcock

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Licensing North West Area | Barnet SPOC  
Based at Harrow Police Station  
and High Barnet Police Station  
**Work Mobile 07776 674786**

**REDUCE PAPER WASTE**

Please send applications via email to:

[NWMailbox.LicensingBarnet@met.police.uk](mailto:NWMailbox.LicensingBarnet@met.police.uk)

Barnet Licensing Email: [NWMailbox.LicensingBarnet@met.police.uk](mailto:NWMailbox.LicensingBarnet@met.police.uk)

Brent Licensing Email: [NWMailbox.LicensingBrent@met.police.uk](mailto:NWMailbox.LicensingBrent@met.police.uk)

Harrow Licensing Email: [NWMailbox.LicensingHarrow@met.police.uk](mailto:NWMailbox.LicensingHarrow@met.police.uk)

# Representations

Thanks Elizabeth. The PSPO and cumulative licensing requirements relate to all the considerations.

Best wishes  
Sara

Sent from [Outlook Mobile](#)

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**From:** Hammond, Elisabeth <[Elisabeth.Hammond@Barnet.gov.uk](mailto:Elisabeth.Hammond@Barnet.gov.uk)>  
**Sent:** Friday, January 15, 2021 2:55:07 PM  
**To:** Conway, Cllr Sara <[Cllr.S.Conway@Barnet.gov.uk](mailto:Cllr.S.Conway@Barnet.gov.uk)>  
**Subject:** RE: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway -  
Your Ref: 101002146620

Dear Councillor Conway

I just wanted to follow up on my last email.

Should you wish to add any further details as to how the potential grant of this licence could impact upon one or more of the licensing objectives, I will ensure that this too is placed before the Licensing Sub-Committee at the upcoming hearing.

As I am sure you can appreciate, the more information that we can give to the councillors hearing the case, the better placed they are in making a balanced and proportionate determination of the outcome of the application.

If you have any further questions or queries please do not hesitate to contact me and I will be in touch again once the hearing has been arranged.

**Regards**

**Elisabeth Hammond**  
**Licensing Officer**  
**Commercial Premises**  
London Borough of Barnet  
8<sup>th</sup> Floor  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW  
0208 359 5639



RE (Regional Enterprise) Limited is a joint venture between Capita plc and London Borough of Barnet.  
Registered in England 08615172. Registered Office: 17 Rochester Row, London, England SW1P 1QT.

**From:** Hammond, Elisabeth  
**Sent:** 12 January 2021 08:59  
**To:** Conway, Cllr Sara <[Cllr.S.Conway@Barnet.gov.uk](mailto:Cllr.S.Conway@Barnet.gov.uk)>  
**Subject:** RE: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway -  
Your Ref: 101002146620

Dear Councillor

Please disregard my email from yesterday. It is a case I am dealing with, I apologise for any confusion.

Thank you for your email regarding a representation to the application, I will attach this to the case file.

With regards to the history of the applicants, I'm afraid this is something that we would not hold any details for or would be able to check. Therefore I would not be able to provide you with that information.

### Regards

**Elisabeth Hammond**  
**Licensing Officer**  
**Commercial Premises**  
London Borough of Barnet  
8<sup>th</sup> Floor  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW  
0208 359 5639

**From:** Conway, Cllr Sara <[Cllr.S.Conway@Barnet.gov.uk](mailto:Cllr.S.Conway@Barnet.gov.uk)>

**Sent:** 11 January 2021 15:59

**To:** Members Enquiries <[members.enquiries@Barnet.gov.uk](mailto:members.enquiries@Barnet.gov.uk)>; Hammond, Elisabeth <[Elisabeth.Hammond@Barnet.gov.uk](mailto:Elisabeth.Hammond@Barnet.gov.uk)>

**Cc:** Re-MembersEnquiries <[Re-MembersEnquiries@Barnet.gov.uk](mailto:Re-MembersEnquiries@Barnet.gov.uk)>; Mullings, Veronica <[Veronica.Mullings@barnet.gov.uk](mailto:Veronica.Mullings@barnet.gov.uk)>; Yanney, Velma <[Velma.Yanney@Barnet.gov.uk](mailto:Velma.Yanney@Barnet.gov.uk)>; Phasey, Emma <[Emma.Phasey@barnet.gov.uk](mailto:Emma.Phasey@barnet.gov.uk)>

**Subject:** Re: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway - Your Ref: 101002146620

Please don't worry this was just a forward request as I couldn't email Elizabeth from my council email. I'm now back into my council email so can include Elizabeth direct. It's a response to a licence consultation so need to include environmental health etc.

Thanks  
Sara

---

**From:** Members Enquiries <[members.enquiries@Barnet.gov.uk](mailto:members.enquiries@Barnet.gov.uk)>  
**Sent:** Monday, 11 January 2021, 14:08  
**To:** Conway, Cllr Sara  
**Cc:** Re-MembersEnquiries; Mullings, Veronica; Yanney, Velma; Phasey, Emma  
**Subject:** RE: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway - Your Ref: 101002146620

Dear Cllr Conway,

Thank you for your email regarding the premises licence application for TFC at 104 Burnt Oak Broadway.

Your enquiry has been passed to the Environmental Health department and the Link Officer for this service area is Velma Yanney. This has been logged under reference number **101002146620**; which you will need to quote in any future correspondence. We will respond to your enquiry by 18<sup>th</sup> January at the latest.

Should you require any further assistance, please do not hesitate to contact us on 0208 359 2002.

Kind Regards,

**Steven Walsh**

**Members Enquiries**

**Customer Support Group**

London Borough of Barnet, 2 Bristol Avenue, Colindale, NW9 4EW

Tel: 020 8359 2002 | Web: [www.barnet.gov.uk](http://www.barnet.gov.uk)

How would you rate the service provided in this e-mail?

Please click [here](#) to give us your feedback.

How do you rate the service provided in this email?



[Good](#)   [Average](#)   [Poor](#)

**From:** Sara Conway [<mailto:> ~~REDACTED~~]

**Sent:** 11 January 2021 13:04

**To:** Members Enquiries

**Cc:** [MARK.Thomasb7640@met.police.uk](mailto:MARK.Thomasb7640@met.police.uk)

**Subject:** Fwd: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway

Sorry this bounced backed as blocked from Elizabeth email! Not sure if general council email problem but please can you forward thanks.

Sent from my iPhone

Begin forwarded message:

**From:** Sara Conway ~~REDACTED~~

**Date:** 11 January 2021 at 12:55:57 GMT

**To:** [elizabeth.hammond@barnet.gov.uk](mailto:elizabeth.hammond@barnet.gov.uk)

**Cc:** [MARK.Thomasb7640@met.police.uk](mailto:MARK.Thomasb7640@met.police.uk)

**Subject:** Re: New Premises Licence Application - TFC Burnt Oak Broadway 104 Burnt Oak Broadway

Hi Elizabeth

Hope you are keeping well.

Unfortunately my Council email isn't working so I'm emailing from here.

Yes please I'd like the Committee to consider the local cumulative impact licensing approach and PSPO in the area when deciding to give a licence and in relation to the opening hours decided.

These requirements were introduced in Burnt Oak because of specific local concerns relating to all of the key criteria of:

1. the **prevention of crime and disorder.**
2. **public safety.**
3. the **prevention of public nuisance.**
4. the **protection of children from harm.**

Also I know you checked the premises for any previous applications but is there any history the committee should be aware of regarding the family of the applicant making the application? (There have previously been issues with this in the area).

Thanks and best wishes  
Sara

**From:** Cudjoe, Zekiel <Zekiel.Cudjoe@Barnet.gov.uk>  
**Sent:** 20 January 2021 15:49  
**To:** Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>  
**Subject:** FW: Representation for TFC burnt oak Broadway.

Good Afternoon

I Zekiel Cudjoe acting as licensing authority and acting on behalf of the licensing authority wish to submit an objection for this Premises licence application on behalf of the licensing authority the grounds for this representation are as followed;

The ward in which the applicant has submitted their application for a licence Premises is Burnt oak, a Cumulative impact policy was introduced in January 2020 due to the concerns of substance abuses and crime in the area. This licensable activity ( sale of Alcohol- Off sales) could have a impact on crime and disorder in the area.

It is therefore felt that for a new Premises licences in the Burnt oak area a balanced and informed discussion needs to be heard on the impact that this new licence will have on the licensing objective and the cumulative impact if the licence was deemed to be granted.

Kind regards

**Zekiel Cudjoe**  
**Licensing Officer**  
**Commercial Premises**  
London Borough of Barnet  
8<sup>th</sup> Floor  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW  
0208 359 3110



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contact: Zekiel Cudjoe  
tel: 020 8359 3110  
e-mail: Zekiel.cudjoe@barnet.gov.uk  
date: 29<sup>th</sup> January 2021

Dear Sirs,

**Re: Representation from Licensing Authority acting as Responsible Authority**

New Premises Licence -TFC Burnt Oak Broadway 104 Burnt Oak Broadway  
Edgware HA8 0BE

I, Zekiel Cudjoe, acting on behalf of the Licensing Authority as a Responsible authority wish to submit a representation in relation to the above new Premises Licence Application

The premises to which this application relates is located within Burnt Oak Ward which has a Cumulative Impact Zone (CIZ) in place that was introduced by the London Borough of Barnet in 2020. I have attached a map of the current CIZ which shows the areas that it covers within Burnt Oak (Annex 1).

The cumulative impact zone was introduced after concerns were raised by the Council and their partners in relation to the impact that the proliferation of licensed premises within the Burnt Oak area was having on local issues such as substance misuse (including alcohol) ASB and Littering caused by street drinkers. The introduction of the CIZ was to be an effective way of preventing alcohol related problems in the area.

Section 4(1) of the Licensing Act requires a licensing authority to carry out its functions with a view to promoting the licensing objectives. As this cumulative impact zone was introduced due to issues with crime and disorder and nuisance in the area. It is the Licensing Authority's, acting as a responsible authority, responsibility to submit a representation to ask that this premises licence not be granted. It is for the applicant then to demonstrate that this premises will not contribute to the issued highlighted in the CIZ.

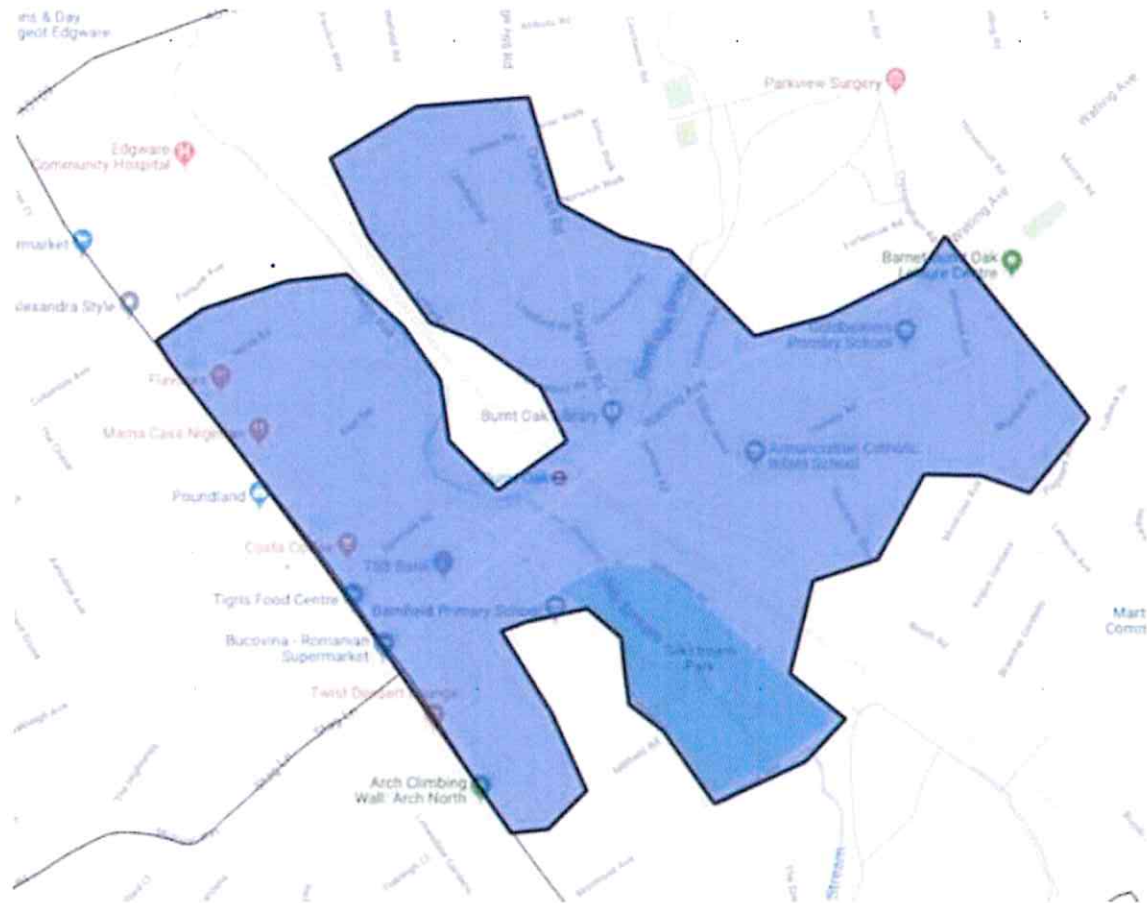
The Licensing Authority therefore ask that the Licensing Subcommittee consider this application in light of the CIZ and the submissions made by the applicant, to determine whether it is appropriate to grant.

Regards

Zekiel Cudjoe  
Licensing Officer (acting on behalf of the Licensing Authority acting as Responsible Authority)



**Annex 1 – CIZ Burnt Oak Place**



# Licensing Policy section on Burnt Oak Cumulative Impact Zone

## Appendix 4 – Cumulative Impact Zones

The following areas are designated as CIZ's in Barnet.

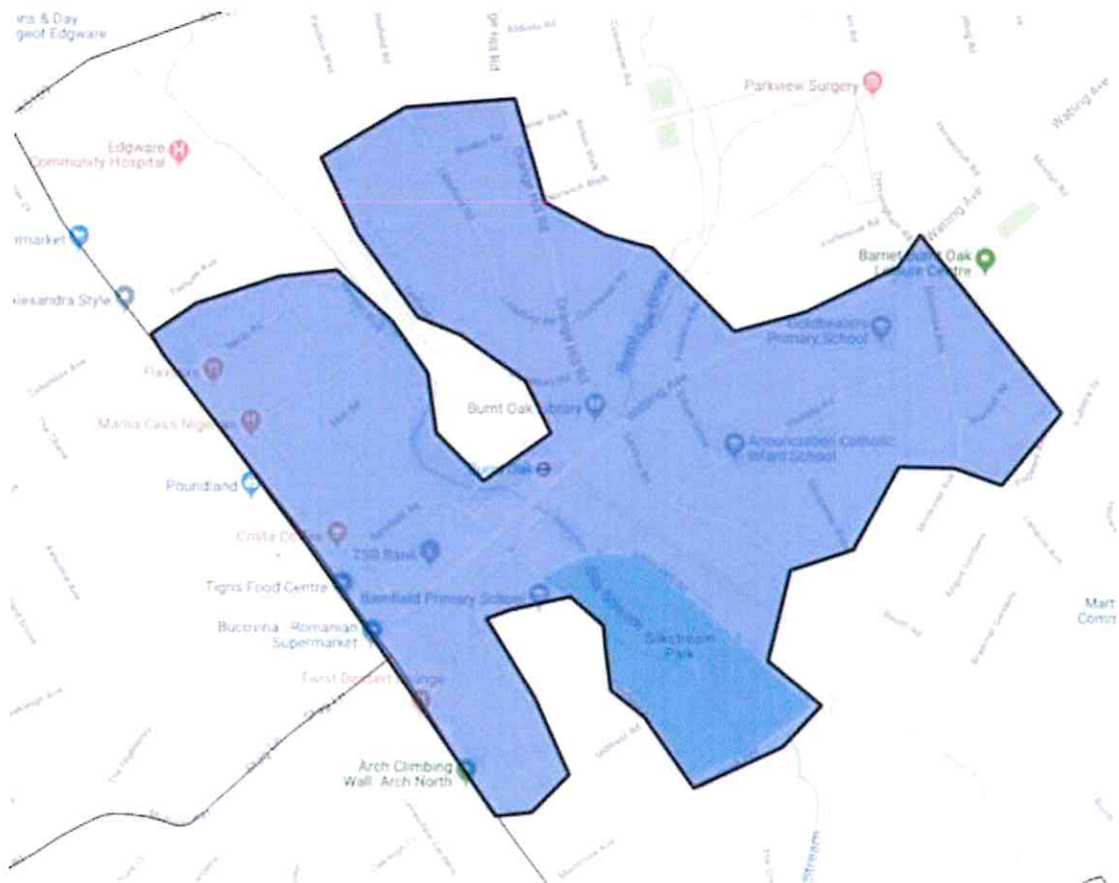
### 1. BURNT OAK

#### Appendix 4 – Cumulative Impact Zones

- A. Statement of Adoption
- B. Area
- C. Date of Adoption
- D. Evidence for Assessment
  - a. A Report for Safer Communities Partnership Board: Substance misuse prevalence, trends, preventative interventions and local opportunities
  - b. Alcohol misuse impact in Burnt Oak Report
  - c. Public Health Assessment October 2019

The licensing authority considers that the number of relevant authorisations in respect of premises in the area outlined below are is such that it is likely that it would be inconsistent with the authority's duty under section 4(1) to grant any further relevant authorisations in respect of premises in that part or those parts.

#### Area - BURNT OAK



C. Date of adoption:

Date of Adoption: January 2020

Date of review by: TBC (Three years from adoption)

D. Evidence for assessment.

**1. A Report for Safer Communities Partnership Board:  
Substance misuse prevalence, trends, preventative interventions and local opportunities**

**Louisa Songer - Public Health Strategist  
October 2018**

**Executive Summary**

**Local Prevalence Data**

The rate of opiate users in Barnet is lower than London and England, but the age profile follows a similar pattern to elsewhere in the country. The prevalence of opiate use in Barnet is highest in people aged 35-64 which is reflective of an aging heroin using population and fewer younger people commencing heroin use. Younger substance users are showing a preference to other substances such as cocaine, ecstasy and cannabis. In London and England, the largest cohort of opiate users is those aged 25-35. As the Barnet opiate using cohort ages, we can expect the group to become more complex and develop a need for wider health and social care services.

Similarly, it is estimated that there are fewer opiate and crack users in Barnet than elsewhere in the country. However, Barnet follows a different age pattern. The most noticeable difference is in the younger age group 15-24 year olds. Barnet's prevalence of opiate and cocaine users in this group is higher than London and England, indicating there is possibly a group of young crack users not accessing services.

There is a large gap between the number of people accessing substance misuse treatment (for opiates, other drugs and alcohol) and prevalence estimates, indicating that there is substantial unmet need in the community. It is estimated that 61% of opiate users in Barnet are not accessing local treatment services and 88% of dependent drinkers are not accessing treatment services.

**Substance Misuse Trends – Adults**

A snapshot taken in the last quarter showed that of the 652 people in treatment, primary opiate users account for 58% of people in treatment. This is followed by alcohol users, forming

24% of the treatment population, crack and cocaine 13% and the remaining 5% other drugs. This is a similar picture nationally.

People accessing substance misuse treatment services in Barnet reported higher levels of mental health conditions than other areas, lower misuse of “over the counter”/prescription medication, and are more likely to be economically inactive.

A greater focus is needed on older adults and other drug users to understand the needs of this group.

Understanding the relationship between substance misuse, mental health and domestic abuse is a corporate priority. A deep dive has been completed locally to explore the relationship between the areas. Recommendations have been made to a) Addressing ineffective referral pathways, learning lessons from audit and case review b) improving the identification and management of domestic abuse in Mental Health and Substance Misuse settings by embedding best practice through evidence based commissioning and c) improve holistic, multi-agency working in Family Services to ensure parents have access to the right support at the right time

#### **Substance Misuse Trends – Young People**

The picture is very different to that of the adults service. Primary cannabis users account for 78.5% of people in treatment. This is followed by alcohol users, forming 9.2% of the treatment population. This reflects a total 65 young people in treatment. Unlike the adult population, young people in treatment are more likely to report benzodiazepine, hallucinogen and ecstasy use. Whilst opiate and cocaine use is less common than in adults, there are some young people using these substances. This is a similar picture nationally.

#### **Risk Groups**

Recent evidence has been published demonstrating the effectiveness of interventions that aim to delay the onset of, and reduce the harms of drug and alcohol misuse. There are specific groups who are more at risk of developing substance misuse issues. These include people with a family history of substance misuse, people with lower socio-economic status, people with mental health conditions, people who have been sexually assaulted or exploited, people who are not in employment, education or training, people in contact with the criminal justice system and homeless people.

#### **The costs of substance misuse**

A Cabinet Office estimate placed the economic costs of alcohol in England at around £21 billion in 2012, equivalent to 1.3% GDP. This estimate included costs relating to alcohol-related health disorders and disease, crime and anti-social behaviour, loss of productivity in the workplace and problems for those who misuse alcohol and their families, including domestic violence. Similarly, drug misuse also impacts all those around the user and the wider society. The Home Office estimated in 2010 to 2011 that the cost of illicit drug use in the UK was £10.7 billion per year.

28% of costs relate to deaths linked to illicit substances. Deaths involving opioids (such as heroin) account for the majority of drug poisoning deaths. Heroin related deaths in England

and Wales have more than doubled since 2012 to the highest number since records began 20 years ago. In Barnet the rate of drug related deaths has remained steady.

### **Prevention Opportunities**

Some of the key ways we can impact alcohol related harm (including crime and disorder) centre on affecting national policy and regulation, for example considering options around taxation and price regulation and regulating marketing. Having said that, there is much that can be done at a local level, particularly when considering options for regulating the availability of alcohol. There are also intervention that can be conducted in the immediate drinking environment that have a great impact.

It is also essential, particularly when looking at preventing substance misuse more widely, to consider specific interventions that should be delivered with those particular risk groups and in particular settings. For example, offering information, advice and awareness raising in settings such as primary care, mental health services, sexual health services, health visiting, midwifery, criminal justice services, A&E, hostels, nightclubs, festivals and gyms (to target people using image and performance enhancing drugs) .

Screening, identification and brief advice should be delivered at opportunistic and routine appointments with statutory and other services such as those listed above, and skills training for vulnerable children and young people should be upscaled to help vulnerable young people develop appropriate skills such as conflict resolution and managing stress

### **Key recommendations for the board to consider – Putting the evidence into practice**

Partners must work collaboratively on local opportunities for improving outcomes. There are local structures and processes currently in place support a reduction in drug and alcohol-related harm however there is much work to be done to ensure these structures and processes are effective.

- 1. Leadership, vision & governance:** The Health and Wellbeing Board and Community Safety Partnership Board should articulate a clear and shared ambition for reducing alcohol harm, demonstrated by strong oversight of the local substance misuse strategy and implementation plan. They should also ensure strategic join up, and ensure common purpose reflected in strategy and commissioning.
- 2. Planning and commissioning services:** The partnership must be up to date with the needs of the local substance misusing population and in a position to address the needs of all at risk groups, including offenders, homeless people and those with complex needs. More must be understood about the new and emerging groups such as club-drug users and older adults. There must also be an updated plan for preventing and reducing alcohol related harm.
- 3. Data and Intelligence:** Routine, co-ordinated data sharing across local alcohol partners should be used to inform strategic planning and operational service delivery and relevant indicators of alcohol related harm should also be reflected in KPI dashboards across partnership boards.

# Matters for Decision

# MATTERS FOR DECISION

**TFC Burnt Oak Broadway 104 Burnt Oak Broadway Edgware HA8 0BE**

Sale or supply of alcohol - off the premises

**Standard Days and Timings**

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	07:00	22:00			
Tuesday	07:00	22:00			
Wednesday	07:00	22:00			
Thursday	07:00	22:00			
Friday	07:00	22:00			
Saturday	07:00	22:00			
Sunday	10:00	17:00			

Added conditions, if any:

Reasons for decisions above:



**To allow the premises to remain open to the public**

**Standard Days and Timings**

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	07:00	22:00			
Tuesday	07:00	22:00			
Wednesday	07:00	22:00			
Thursday	07:00	22:00			
Friday	07:00	22:00			
Saturday	07:00	22:00			
Sunday	10:00	17:00			

Added conditions, if any:

Reasons for decisions above: